

Minutes of the Borough Council Zelienople, PA

2/23/2026

7:00 PM

Council-Regular

MasterID: 812

The February 23, 2026, Council Meeting of the Zelienople Borough Council was called to order at 7:00 PM by Council President Gregg Semel in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. In attendance were Council Members Gregg Semel, Andrew Mathew III, Doug Foyle, Steve Schoppe, Spencer Mathew, Dan Fritch, Karen Lyle and Mayor Thomas Oliverio.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chief Miller.

VISITORS:

Ethan Nicholas, Carl and Tom Tomayko, Brandon Dukes, E Bozarth, Diane Smith, Rob Vigue, Brendan Linton, Jeremy Smith, and Brock Beck, Mark Gartner, and Scott Timko.

PUBLIC COMMENT:

Mr. Timko introduced himself as a state representative candidate.
Mr. Gardner introduced himself as a state representative candidate.
Mr. Dukes introduced himself as a state representative candidate.
Mr. Nicholas introduced himself as a state representative candidate.
Mr. Linton commented on the multi-municipal action plan.

The Mayor presented a certificate of kindness to Mr. and Mrs. Tomoyko and Mr. and Mrs. Zeigler.

Trivia Question: The original Leopold building on Beaver Street was the Zelienople Pure Milk Company.

CONSENT AGENDA:

A motion was made by Mr. Spencer Mathew, seconded by Mr. Foyle, to approve:

- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.
- Transfer of Funds, \$50,000 from the Water Fund to the General Fund, if needed.
- Acknowledge Receipt of Summary Budget Report.

Motion carried 7-0.

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OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Mathew, seconded by Mrs. Lyle, to accept the "bills to be paid report" for February 23, 2026, totaling \$138,432.50.

Motion carried 7-0.

CONSIDER RESOLUTION 553-26 ADOPTION OF SOUTHWEST BUTLER COMPREHENSIVE SAFETY ACTION PLAN

A motion was made by Mr. Mathew, seconded by Mrs. Lyle, to adopt Resolution #553-26 for the adoption of the Southwest Butler Multi-Municipal Safety Action Plan Safe Streets and Roads for all.

Cranberry Township, Jackson Township, Harmony Borough, and Zelienople Borough made application for a planning grant for the Safety Action Plan Safe Streets and Roads for All grant program through the U.S. Department of Transportation in 2023. The purpose of this planning grant is to plan for a regional system that would develop and improve pedestrian and bicycle access around and through the region, including the Borough. At that time, the Borough's intent was to provide for improvements along West Beaver Street, specifically a sidewalk to connect Timberbrook to town. Also, the Borough had asked the consultant to at least look at the intersection of State Rt. 288 and 588. Andy Waple from AECOM, a consultant on the project, will present the draft report.

A full and true copy of Resolution #553-26 can be found in the Resolution Book.



Borough Manager

Motion carried 7-0.

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CONSIDER ADOPTION OF RESOLUTION #554-26 THE RATIFICATION OF A GUARANTY AGREEMENT EXTENSION FOR LOAN AND SECURITY AGREEMENT – HARMONY FIRE DISTRICT

A motion was made by Mr. Mathew, seconded by Mr. Fritch, to adopt Resolution #554-26, the ratification of a guaranty agreement extension for a loan and security agreement relating to the new construction of the fire station of the Harmony Fire District.

In 2023, the Harmony Fire District obtained a borrowing as a tax-exempt borrowing for the construction of the fire station and certain requirements had to be met. A TEFRA hearing was duly advertised and held by Legal Counsel at Dinsmore & Shohl LLP in August of 2023 in accordance with requirements of the Internal Revenue Code. In accordance with the Internal Revenue Code, the governmental unit(s) having jurisdiction over the facility in question must approve the note or bond being issued. The Borough of Zelienople satisfied the requirements and the Borough became a guarantor on the debt, along with the other municipalities served by the Harmony Fire District. Due to delays in receiving grant funding, the Harmony Fire District is in default on its debt obligation. However, the lender has agreed to not pursue enforcement and has agreed to an extension until the end of April 2026. As part of this extension, the guaranty agreement by all the municipalities must also be extended; Resolution #554-26 establishes this.

A full and true copy of Resolution #554-26 can be found in the Resolution Book.



Borough Manager

Motion carried 7-0.

CONSIDER SPECIAL EVENT PERMIT APPLICATION – CVE FUN RUN

A motion was made by Mr. Schoppe, seconded by Mr. Foyle, to approve the Special Event Permit Application – CVE Fun Run to be held on April 25, 2026, from 7:00 AM to 3:00 PM through the streets of Zelienople and Harmony Borough, as well as the closure of E. New Castle/High Street, High Street/Beaver Street, and Pittsburgh and Center Street (Harmony) provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

Motion carried 7-0.

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CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION #555-26 TO ALLOW ZELIENOPLE ROTARY CLUB TO ERECT A BANNER SIGN AT THE SW 4 CORNER PARK PROMOTING THE SHAMROCK SHUFFLE

A motion was made by Mr. Schoppe, seconded by Mr. Fritch, to adopt Resolution #555-26, allowing the Zelienople Rotary Club to erect a 24-foot Banner Sign at Grandview Avenue and Main Street advertising the Shamrock Shuffle on March 21, 2026. This banner sign would be in place from March 1, 2026 to be taken down on March 21, 2026.

Zoning Ordinance Section 902-1D requires such a request to be approved by Resolution. Proposed Resolution #555-26 was prepared for that purpose.

A full and true copy of Resolution #555-26 can be found in the Resolution Book.



Borough Manager

Motion carried 7-0.

OTHER BUSINESS:

None

COUNCIL REQUEST FOR INFORMATION

The council did not review the monthly request for information spreadsheet and facilities management schedule with all the items updated as of 2/16/2026 which includes any discussion and removal/ addition of items from the previous month.

REPORTS

Committees Reports:

Mr. Semel

- Human Resources: noted meeting on Wednesday and new Zoning/Code Officer to start in a few weeks, and HRC is evaluating organizational structure, specifically in public works.
- Building & Finance: no report
- Police Matters: no report

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Mr. Mathew

- Utilities: noted feeder line work out of substation
- Police Matters: no report
- Fire Dept. Liaison: noted Fire Department Administrator resigned and took another job.
- Shared Services Committee: no report
- Human Resources: no report
- Community Revit. Committee: no report
- Parks & Recreation: no report

Mrs. Lyle

- Parks & Recreation: no report
- Police Matters: no report

Mr. Mathew

- Building & Finance: no report
- IT: no report
- Police Matters: no report
- EMS Study: no report

Mr. Fritch

- Community Revit. Committee: traffic boxes and banners will be shown to council as the civic groups develop concepts. Also noted Phase II completed of Main Street and Phase III should be completed once communications conduit is finalized. And, 4 Corner Park project finalizing electric. Also, thanked the Chief for speaking with civic groups on employee parking.
- Human Resources: no report
- IT: no report
- Public Safety/Street/Sidewalk/Storm water: no report

Mr. Foyle

- Public Safety/Steer/Sidewalk/Stormwater: no report
- Library: no report
- Pension Committee: no report
- Building & Finance: no report
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Mr. Schoppe

- Parks & Recreation: planning for longer summer events in the department
- Utilities: no report
- Community Revit. Committee: no report
- IT: no report

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Mayor :

- Noted he also gave an award for kindness to Alecia Flood and the Butler County Borough's Association is holding a meeting in March.

Manager: no report

Solicitor: no report

Engineer: noted that the amphitheater grant closeout will be completed soon.

Police Chief: noted that Lt. Mikulan is headed to the FBI Academy.

The Borough Manager requested an executive session on a contractual matter.

Time of Break 8:23 PM; Return 8:30 PM

Executive Session Time: 8:30 PM; Return 8:58 PM

Being no further business, President Semel closed the meeting at 8:58 PM.

ATTEST:



Andrew C. Spencer
Borough Manager



Gregg A. Semel
Council President

Approved by me on this 9th day of March 2026.



Thomas M. Oliverio
Mayor